

SUMMARY OF MINUTES OF THE SAUNDERSFOOT HARBOUR COMMISSIONERS
MEETING HELD ON 25TH FEBRUARY 2026.

PRESENT:

Commissioner A Sangster – Chair

Commissioner P Parker

Commissioner D McDermott

Commissioner A Evans

Commissioner A Cormack (Newly appointed Commissioner)

Shadow Commissioner D Plester

Shadow Commissioner K Wellard

IN ATTENDANCE:

N Gandy - CEO

J Cray – Harbour Manager

L Bremner – Finance/ Admin Manager

Ann Thomas – Independent Accountant

APOLOGIES:

Commissioner J Codd

680. CHAIRMAN'S WELCOME & INTRODUCTION

The Chair welcomed all present, particularly Alec Cormack, who was attending his first board meeting as the newly appointed PCC Commissioner. It was noted that Mr. Cormack was appointed by the County Council under the 2011 HEO.

The Chair provided an update on the HRO Inquiry, stating that the board is awaiting the Minister's decision and the accompanying report. It was noted that the timing is uncertain and could be impacted by the upcoming Senedd elections and a potential change in government.

681. DECLARATION OF INTEREST

No declarations of interest were stated.

682. CONFIRMATION OF MINUTES

The minutes of the meeting held on 28th November 2025 were confirmed as a true and accurate record, with a minor correction noted that David Plester and Kath Wellard were present at that meeting.

683. MATTER ARISING

It was confirmed that all outstanding matters would be covered under the relevant agenda items.

684. HARBOUR OPERATIONS

- **Fishing Fleet:** The fleet is operating well.
- **Sea Fit Event:** The Harbour recently hosted a highly successful Sea Fit event by the Fisherman's Mission, offering health checks and grant advice. It was well attended by fishermen from across the region.
- **Mooring Maintenance:** The Harbour team has been conducting structured maintenance on benches, buildings, the mooring grid, and chains. Harbour maintenance is now being logged in the new Harbour Assist software.
- **Navigational Channel:** Despite recent easterly winds, the channel remains navigable. The sluice is working effectively, and dredging for sand relocation is booked for April. The work completed last year has prevented more serious issues.
- **Outfall Pipe Repair:** A damaged outfall pipe, reported to Welsh Water numerous times over a year ago, fractured during recent storms, leading to a discharge directly onto the beach. Welsh Water mobilised a team and completed repairs within 48 hours.
- **Dry Racking:** A detailed proposal for dry racking is delayed.

685. COMMERCIAL OPERATIONS

- **Marine Centre Leaks:** Significant water ingress has occurred in the restaurant and several beach-facing hotel rooms over the last couple of months. The issue is negatively impacting accommodation income and restaurant rental.
- **Accommodation:** Beach facing rooms at the Marine Centre have been revamped. The Accommodation is operating well; we have introduced 3 for 2 nights deal during the quieter season which has been popular.
- **Tenants:**
 - **Unit 16:** A new tenant will move in on 1st April to sell gifts and jewellery.
 - **The Schooner:** Their indoor golf course has opened and had a successful half-term.
 - **EV Marine:** Are due to leave at the end of March. The Harbour Team will take over the workshop space.
 - **Outer Reef:** Their lease is up for renewal. A meeting is scheduled for the beginning of March to discuss their tenancy.
- **Community Shower:** Kerry Evans has secured 75% funding and 25% from local businesses for a community shower on Harbour land. The proposal will be

presented to the Community Council to seek funding for water and maintenance costs.

- **Tourist Information:** Following concerns from Pembrokeshire County Council, a positive meeting was held. The Council provided advice, and mystery shoppers will visit this summer. The Harbour is confident they are meeting, and exceeding, the agreement.
- **Events:** The harbour will be organising the food produce markets, pop-up shops and Christmas market this year. The unveiling of the fish plaques was a popular event. A Women in Maritime event is planned for May with the RYA to promote careers.
- **Old Harbour Office:** Repairs to the glass roof are currently underway.

686. FINANCE & GOVERNANCE

- **Financial Position:** The accounts are in line with forecasts.
- **Harbour Assist Software:** The new system has been successfully implemented for moorings invoicing, saving considerable staff time.

687. HARBOUR REVISION ORDER (HRO)

It was reiterated that the board will meet to discuss governance, commissioner appointments, and next steps immediately upon hearing the HRO outcome.

688. ADVISORY & STAKEHOLDER

- **Advisory Committee:** The next meeting is scheduled for 16th March. The Chair and the Advisory Committee will discuss reviewing the membership to ensure active and relevant representation.
- **External Engagement:** Ongoing positive engagement with Love Saundersfoot, the Rotary Club, and a productive meeting with Visit Pembrokeshire regarding their 10-year tourism strategy were noted.

689. HR

No issues were raised.

690. ANY OTHER BUSINESS

No other business was raised.

691. DATE OF NEXT MEETING

- 25th March 2026

Meeting closed with thanks to all attendees.

