

SUMMARY MINUTES OF THE SAUNDERSFOOT HARBOUR COMMISSIONERS
HELD ON WEDNESDAY 21st JULY 2021
ONLINE ZOOM MEETING

PRESENT:

Commissioner T Sangster – Vice Chair
Commissioner D McDermott
Commissioner P Parker

IN ATTENDANCE:

M Davies – CEO
D Richards – Harbour Master
L Bremner – Finance & Administration Officer
C Mills – Welcome & Heritage Officer

APOLOGIES:

Commissioner J Codd
Commissioner P Evans – Chair
Commissioner W Goldsworthy
Commissioner A Evans
A Thomas - Accountant

159. CHAIRMAN'S REPORT

Commissioner Sangster chaired the meeting.

160. DECLARATION OF INTEREST

Commissioner Sangster asked the commissioners for any declarations of interest.
No declarations of interest were expressed.

161. CONFIRMATION OF MINUTES

All present agreed that the minutes represent a true and accurate record of the meeting of 23rd June 2021.

162. MATTERS ARISING

No matters arising reported.

163. HARBOUR OPERATIONS

The Harbour Master addressed the meeting.

- **Fishing boats**
All fishing boats are working well.
- **W B Griffiths**
All staff are working well with W B Griffiths.
- **Electric barriers**
The barriers have been installed;. The procedure of locking down the boat yard when machinery is in use appears to be working and will continue for the summer period.
- **Jumping from harbour walls**
There have been some incidents of individuals jumping from the harbour wall driven by the warm weather. The police have been contacted on several occasions as a result. As a deterrent temporary fencing has been placed in these areas.
- **Car Park markings**
The current car park lines have been updated in several areas. The roundabout has been clearly marked along with directional markings for the MCOE. Improved signage is currently under consideration. CEO pointed out that the improved markings will make enforcement within the car park easier.
- **Incident 21st May 2021**

164. COMMERCIAL OPERATIONS

Carys Mills addressed the commissioners.

165. EVENTS

The CEO addressed the Commissioners.
Confirmation that the Iron Man has been cancelled.
Activity Wales Triathlon has also been cancelled as guidance was followed as per the Iron Man.
Looking towards Christmas for events at the Harbour.
Meeting regularly with World Rowing 2022.

166. PHASE 2

Ocean Square

Good feedback has been received in relation to the 8 new benches.
Currently sourcing some landscaping plants and pots to compliment the benches.
Tulip umbrellas are scheduled to go up in September.
A new sweeper is to be obtained for use solely on the plaza.

Schooner.

Weatherproofing and the first level of decking will be completed by next week with wood cladding installation scheduled to commence for first week in August..

167. FINANCE & GOVERNANCE

CEO reported on behalf of Ann Thomas.

168. HR

CEO explained that the Harbour continued to struggle to recruit staff

169. HARBOUR REVISION ORDER

Commissioner T Sangster addressed the Board.
As previously advised the HRO has been submitted to Welsh Government.

170. ADVISORY & STAKEHOLDERS

Meeting held on 6th July with advisory board at MCoE.
CEO briefed on the progress of Phase 2 / Harbour Master and Carys Mills on each of their respective departments: -
Harbour Master discussed operation of Harbour for the summer.
Points raised by Advisory: -

1. Oil Spill and what procedures in place for the spill.
Harbour Master commented on a procedure to call MCA and NRW to assess. Small spills may not require action. The Harbour is constantly reviewing tools that are available to assist in the clean-up of spill and possible future joint initiatives with the Coastguard and other harbours. Equipment for oil spills to be looked into as the harbour is next to the beach.
2. Speed Marks.
Harbour Master advised the group that that he was trialling large new markers and more would be installed over the coming weeks.
3. Speeding Boats: - Further enforcement action may be taken with both leisure and commercial boats within either the restricted speed zone of the harbour and management zone, which may result in serious or repeated offenders having their moorings permit revoked.
4. Opportunity for leisure tripping boats to work with the Water Activity Centre based in MCOE.
5. Outer pontoons to be reviewed to support other activities in the Harbour.
CEO suggested one could be a paddle board island and tripping boats would like to use them.
6. Sluicing: - Concerns on sluicing and build-up of sand on the harbour entry that the Advisory felt was a concern.
7. Car Park entrance is getting congested with larger vehicles obscuring line of site, CEO will be trialling a new format for entry in late July.

171. ANY OTHER BUSINESS

172. DIARY CONFIRMATION

29th September 2021 at 4pm, all agreed.