

**SUMMARY OF MINUTES OF THE SAUNDERSFOOT HARBOUR COMMISSIONERS  
MEETING**

**HELD ON WEDNESDAY 26<sup>TH</sup> NOVEMBER 2025**

**PRESENT:**

Commissioner A Sangster – Chair

Commissioner P Parker

Commissioner A Evans

Shadow Commissioner David Plester

Shadow Commissioner Kath Wellard

**IN ATTENDANCE:**

N Gandy - CEO

J Cray – Harbour Manager

L Bremner - Finance/Admin Manager

**APOLOGIES:**

Commissioner D McDermott

Commissioner J Codd

**680. CHAIRMAN'S WELCOME & INTRODUCTION**

The Chair opened the meeting and welcomed attendees. Apologies were noted from David and Jim.

**681. DECLARATIONS OF INTEREST**

No declarations of interest were stated.

**682. MINUTES OF THE PREVIOUS MEETING (29 OCTOBER 2025)**

Minutes of the meeting held on 29th October 2025 were confirmed as a true and accurate record.

**683. Matters Arising:** Outstanding items would be addressed under relevant agenda points.

**684. HARBOUR OPERATIONS (Harbour Master)**

**Fishing Fleet:** All vessels now in winter positions on the west wall. John reported on key safety points from a recent Harbour Masters' Association conference. He proposed a firmer approach to enforcing life jacket use (under MGN 588) and will liaise with the MCA on spot checks and awareness. Plans to also review PPE for unloading (e.g., hard hats). A stakeholder meeting with fishermen will be arranged.

**Boat Lift:** Season finished. Some commercial bookings may be accommodated over Christmas for maintenance, subject to staff availability.

**Dry Racking:** The racking system has not been used this season; an adapted ground-based system in the trailer park has operated successfully at lower cost.

#### **685. COMMERCIAL OPERATIONS UPDATE (CEO)**

**Accommodation:** Performing better than October 2024; in-house management proving successful. Rooms to be refreshed at the Marine Centre

**Tenants:** Schooner – planning application submitted for indoor mini-golf; decision due end January. Positive reception from the public. Unit 16 (former clothing shop) – vacant; interest shown. Old Harbour Office– roof repairs and storm damage repairs scheduled for January.

**Health & Safety:** Annual independent inspection showed good progress; all previous points addressed. Thanks to Andy Collins and Harbour team.

**Coal Building / Tourist Information:** PCC challenged the provision of tourist information, citing mystery shopper reports. Nicola refuted claims, stating digital and leaflet information is provided as per agreement. Nicola will meet Regency Hall representatives and contact local councillors for support.

**Highways:** No response from PCC on proposed changes.

**Events:** Halloween trail and pumpkin carving well attended. Christmas weekend (5–7 Dec) plans in place. Wedding bookings very strong for 2026/27. Music concert taking place in May 2026, tickets to be released next week ready for Christmas. Fish plaques are well received; memorial bench alternatives in progress (installation January).

#### **686. FINANCE & GOVERNANCE (Finance Manager)**

**PCC Loan Review:** A five year review (due May 2024).

**Management Accounts:** Accommodation performed well. Marine Centre maintenance costs were higher due to window replacement and other repairs. Cash flow will be tightly controlled over winter.

**General:** The Harbour is in a better position than last year.

#### **685. HARBOUR REVISION ORDER (Chair)**

**Inquiry Progress:** Pre-inquiry meeting held with the inspector. Hearing scheduled for one week in February. Deadlines: Statement of Case (9 Dec), Proof of Evidence (19 Jan), Statement of Common Ground (TBC). Parliamentary Agent (Robbie Owen Pinset Masons) will advise and represent the Harbour at the hearing (remotely). The inspector expects the hearing to be short; Robbie will focus on legal aspects.

#### **686. STAKEHOLDER & ADVISORY COMMITTEE RELATIONS**

**Meetings:** Held with Love Saundersfoot (events), BPA (women in ports mentoring), National Park (accessibility).

**Tenants Forum:** No attendance; updates circulated by email.

**Welsh Ports Group:** Meeting emphasised collaboration and lobbying ahead of Senedd elections.

**687. HR**

Seasonal staff member Mel has left; hope he may return next season.

**688. ANY OTHER BUSINESS**

None.

**689. DATE OF NEXT MEETING**

- **Wednesday 28 January 2026** (week before the HRO inquiry).

Meeting closed with thanks to all attendees.