**Application for employment as: Visitor & Operations Assistant**

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| --- | --- | --- | --- |
| Surname |  | Other names: |  |
| Address: |
| Post Code: |  | Telephone: |  |

## **Education and training: Please give details and results of any examinations taken at GCSE A level and above or equivalent /professional qualifications /relevant training**

**Membership of professional bodies**

## **Employment history**

|  |  |  |  |
| --- | --- | --- | --- |
| Present/previous employer | Job title | Dates employed | Pay grade & Reason for leaving  |
|  |  |  |  |
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**No approach will be made to your present employer before an offer of employment is made to you.**

**Please tell us about the skills you used and/or learned in those jobs.**

**Please tell us why you applied for this job and why you think you are the best person for the job.**

**Do you consider yourself to have a disability?**

 Yes [ ]  No [ ]

**Please tell us if there are any ‘reasonable adjustments’ we can make to assist you in your application or with our recruitment process**

**Please tell us if there are any dates when you will not be available for interview**

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signature Date

If you wish to include your CV or add supplementary information you feel will help our shortlisting process to choose candidates for interview, then please attach it to this form. Completed Application forms and any supplementary information should be emailed or posted to:

Carys Mills, Harbour Office, Marine Centre of Excellence, Saundersfoot Harbour, Saundersfoot, Pembrokeshire, SA69 9HE

T: +44 (0) 1834 812 094 E: cmills@saundersfootharbour.co.uk

The closing date is **Friday 28th May 2021 (12 noon)**. Please ensure that your application is received by us before this date and time. We will acknowledge all received applications.